



### **Flying start entitlement**

The Welsh Assembly government fund the 2.5 hours a day 5 days a week if the child lives in the allocated flying start area. The health visitor refers the child to the flying start placement officer who then liaises with the setting. The parents will not be charged for this place.

### **Fees – Private payers only**

We offer a 8am-12pm session for private payers and have 8 spaces available for this. The setting also offers an early start open to flying start entitled children 8am-9am at a cost of £4 per session. Every parent or carer is given a copy of contracted hours and fees; this is signed by both the parent and staff. This contract will be updated every time a child's days or fees are changed.

### **Deposit – private payers only**

We require a deposit of £40 before your child starts with us. This deposit is refundable only when four weeks written notice of leaving is given. When four weeks written notice has been given the deposit will be deducted from your child's final invoice. Deposits will not be refunded if a child's place is cancelled before they start.

### **Invoices**

Invoices are emailed between the 20<sup>th</sup> and 23<sup>rd</sup> of the month and all fees are to be paid by the last day of the month in which the invoices are issued. You will be charged in advance for the month you will be receiving, this will be calculated by the number of days and sessions pre-booked in that month. Additional sessions must be paid for in advance or, at the latest, on the day of the required session. Fees will not be charged on bank holidays or over the Christmas closure. Any reduction in your child's sessions will be charged for unless four weeks written notice is received.

### **Late payment**

In the event of fees not being paid on time ie (after the last day of the month) there will be an initial charge of £25 followed by further charges of £25 for every week that the fees are late. You will receive a letter notifying you of late fees and stating additional charges. After 2 weeks (the term of your deposit) you may receive written notice of the cancellation of your child's place if no payment or arrangement of payment has been made.

### **Methods of payment**

We accept the following forms of payment including; cash, standing order, or card payment. The use of debit cards and credit cards will, occur a charge. Check at the point payment for the rate of charge

**Absence** Fees are still charged when a child is absent as overheads have to be paid and is to ensure that your child's place is secured. No fees are charged when the nursery is closed, this includes bank holidays and one week at Christmas.

Bumblebees flying start run by Little Inspirations ltd

## **Nursery information**

**Opening hours; Monday - Friday**

Flying start session – 9am-11.30am

Non flying start session 8am-12pm

Early start for flying start – 8am-9am

### **Fees**

Non flying start session - £15

Early start - £4

### **Holidays**

Bumblebees is open for 39 weeks of the year, closing for all school holidays. The setting follows the Vale of Glamorgan school holidays dates as advertized in their website.

The nursery is closed on all bank holidays and set inset days (prior notice will be given of these dates)

### **Reporting Absences or Requesting Extra Sessions**

The nursery would appreciate parents giving as much notice as possible for holidays as this helps in the planning of rota's and the smooth running of the nursery.