



Contract

(Non flying start)

Child's name _____ Start date required _____

Sessions required

Sessions	Monday	Tuesday	Wednesday	Thursday	Friday
8.am – 12pm					

- I am aware that the nursery is open from 8 am – 12pm Monday to Friday, term time only.
- I understand that a full session runs from 8 am – 12pm at a cost of £15 per session.
- I am aware that the setting will be shut during school holidays.
- I am fully aware that the setting will be closed for training days.
- I understand that a deposit of £40 is required before my child starts and the deposit is only refundable when I give four weeks written notice. Once I have given four weeks written notice the deposit will be deducted from my final invoice. Deposits will not be refunded if I cancel my child's place before they start.
- Fees must be paid by the last day of the month in which the invoices are received in (E.g. I will be invoiced for February sessions and will be given the invoice in January and must be paid by the last day of January).
- All sessions must be paid for even when your child does not attend.
- Any decreases in attendance must be given in writing 28 days in advance.
- There will be no charge for Bank Holidays or when the nursery is closed.
- If I require any additional sessions I will have to pay for the extra session in advance. Even if the place is not used, once booked, I will still be charged for that session.
- Before signing this form please ensure that you have read all the rules and regulations of the nursery and that the nursery management has addressed any queries.
- By signing the contract I am agreeing to my child attending the above sessions and I agree that I will make every effort to get my child to setting on time and to have good attendance.
- By signing this contract I am agreeing to the company terms and conditions and policy and procedure that are found in the parent hand book, statement of purpose and notice boards.
- There is to be no use of mobile phones whilst on site and no smoking including e-cigarettes or any other devices that represents smoking whilst in the surrounding facilities such as the car park, garden and in the building.

I have read and fully understand the rules and regulations of the nursery.

I agree to uphold the nursery polices and I am fully aware that failure to do so will lead to my child's place being withdrawn.

Name: _____ Date: _____

Parent/guardian Signature: _____

Staff signature: _____